



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SUNBEAM WOMEN'S COLLEGE VARUNA

SUNBEAM WOMENS COLLEGE VARUNA 904/1,CENTRAL JAIL ROAD
SIKRAUL, VARANASI
221002
<https://sunbeamwcv.com>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sunbeam Women's College Varuna, established in August 2016, is an English-medium college located on Central Jail Road, Sikraul, in the culturally rich city of Varanasi, along the serene banks of the river Varuna. The college operates with the guiding principles of "Duty, Devotion, and Discipline," reflecting its commitment to providing a holistic and empowering educational environment for young women. These principles form the foundation upon which the college aims to nurture culturally rooted, globally oriented, and self-reliant individuals.

The college is affiliated to Mahatma Gandhi Kashi Vidyapith, Varanasi and offers a comprehensive range of undergraduate programs in arts, commerce, management, and science. It holds recognition under Sections 2(f) and 12(B) of the UGC Act, affirming its status as a distinguished institution of higher education.

Operated under the umbrella of the Sunbeam Group of Educational Institutions, the college inherits a rich legacy of 51 years of academic excellence. The institution upholds this tradition by providing quality education that aligns with the evolving needs of the professional landscape.

Academically, the college has consistently demonstrated academic excellence, turning out top students from universities. **Ms. Sagun Singh was honoured with the Dr. Bhagwandas Smriti Gold Medal** for achieving the highest marks in the undergraduate examination at Mahatma Gandhi Kashi Vidyapith for the session 2022–23. The award was **presented by President Smt. Draupadi Murmu in the presence of UP Governor Smt. Anandiben Patel**. Since its inception, a total of 23 students have earned their place on the Top 10 University Merit List.

In a remarkably short period of time, the college has garnered numerous awards and accolades as a beacon of academic excellence. Recognized as one of the "Top 10 Promising Colleges in Uttar Pradesh" and among the "Top 10 BBA Colleges" in 2023 by Higher Education Review.

Beyond academic achievements, the college has also received appreciation from the Transport Government of Uttar Pradesh for its outstanding contribution to road safety and successful implementation of the iSAFE UP Program, showcasing a commitment to broader societal concerns and making a positive impact beyond the realm of education

Vision

Sunbeam College envisions to develop culturally rooted, globally oriented, self-reliant women committed to achieve excellence through duty, devotion & discipline.

Mission

1. To reinforce duty, devotion towards the society and the Nation, thereafter keeping with the essence of discipline in one's life.

2. To make students sensitive about social concerns, human rights and thus help them being an eco-conscious individual.
3. To educate the women of tomorrow, through teaching learning exchange programmes, researches and extension activities.
4. To pursue student-centric learning for self- development & skill development.
5. To equip and empower students with relevant knowledge, competence, value and creativity to face global challenges.
6. To facilitate young women to come up with leadership, self-pride, and identity in order to become the change makers of the society.
7. To inculcate skills and practices that help students become culturally rooted, globally oriented and self-reliant.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Excellent Infrastructure

- Cutting-edge infrastructure featuring ICT-enabled classrooms, a fully automated and well-stocked library under CCTV surveillance for student safety, and transport equipped with GPS and CCTV.
- Hostel within the campus is equipped with gymnasium, auditorium, stadium, swimming pool, and 24 hours medical facility
- The college is equipped with solar energy and certified by ISO

Exceptional Teaching-Learning Environment

- English-medium college with transparent and ethical academic and administrative practices
- Qualified, experienced, and dedicated teaching faculty with a blend of high experience.
- Students are regularly featured among the merit list of the university.
- Academic exchanges and collaborations with other institutes.

Distinctive Community of Students, Faculty, and Staff:

- Unique work culture and strong bonds among faculty, students, and support staff.
- Regular participation of faculty members in national or international seminars, workshops, conferences, etc.
- Various student support programs, like internships and placements
- Parent's professors meet regularly in college for strong parent connections and stakeholder feedback.
- Assigning responsibilities to Student Council members to promote leadership

Diversified and Inclusive Education:

- Inclusive admission policy offering multi-disciplinary program to ensure that student from all backgrounds have equal opportunity to education.
- Initiatives like the Women Development Cell and the Social Work Club add diversity.

Institutional Weakness

Curriculum Constraints:

- Adherence to the university's prescribed curriculum with no changes.

Research constraints:

- Inadequate research and development facilities
- Low Industry Institute Interaction

Institutional Opportunity

MoUs and Networking: Strengthening Collaborations

- Engagement with local and national organizations.
- Opportunities for expanding academic, social, and industrial collaborations.

Student Exchange Programs

Collaborating with other institutions for global exposure and broadening their perspectives.

Institutional Challenge

Competitive Market:

Attracting and retaining students may pose challenges, necessitating effective marketing and branding strategies.

Enhancing Student Enrollment:

The college has achieved tremendous milestones over the last few years but is still struggling to increase student intake in a few of its programs.

Academic-Industry Collaboration:

- Challenges in establishing more academic-industry collaborations.

Balancing the agenda of equity, expansion, and excellence within available resources

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum is fundamental and central to an educational institution, and the college strictly follows the curriculum prescribed by Mahatma Gandhi Kashi Vidyapith, Varanasi. The college offers 4 academic programs: B.A., BBA, B.Com., and B.Sc. Several practices and initiatives reflect the college's dedication to providing a structured and enriching learning experience:

- **Adherence to University Guidelines:** The college follows university guidelines for program schedules and durations.
- **Detailed Syllabus:** Each program has a well-defined syllabus outlining attainable outcomes.
- **Academic Calendar:** A meticulously prepared academic calendar is adhered to, ensuring the timely execution of educational activities.
- **Monthly Syllabus and Activity Planner:** The college prepares a monthly syllabus and activity planner for comprehensive coverage of curricula.
- **Student Information:** Students are informed of curricular modules, timetables, Google Classroom, and available resources at the beginning of each semester.
- **Periodic Assessment:** Periodic assessment of students is conducted through assignments and tests.
- **Choice Based Credit System (CBCS)/Elective Courses:** The college implements a Choice Based Credit System for UG programs, offering more than 16 value-added courses and add-on certificate courses beyond the university curriculum.
- **Student Councils, Clubs, and Cells:** Various activities are conducted to inculcate leadership qualities among students.
- **Special Events and Celebrations:** The college organizes special events and celebrations to create awareness about cultural and environmental issues.
- **Experiential Learning:** Approximately one-third of courses incorporate experiential learning through research projects, fieldwork, and internships.
- **Industrial and Educational Visits:** These are an integral part of the curriculum for all departments.
- **Dissemination of Curriculum Material:** Various methods, including the college website and Google Classrooms, are used to disseminate curriculum-based material.
- **Faculty Development:** Faculty and staff members are encouraged to attend Orientation/Refresher courses, faculty development programs, workshops, conferences, seminars, and training sessions.
- **Two-way Check System:** A two-way check system through Class Monitor's diary and the teacher's diary is in place to maintain records of class details.
- **Feedback Mechanism:** Regular feedback is collected from students, teachers, alumni, parents, and

employers on curriculum design and implementation, which is analyzed and acted upon accordingly.

These practices collectively contribute to a comprehensive and student-focused educational approach at college, fostering a dynamic and enriching learning environment.

Teaching-learning and Evaluation

The college centers its teaching, learning, and evaluation system on Bloom's taxonomy. It demonstrates a commitment to academic excellence through various initiatives, including:

- **Faculty Development:** Prioritizing faculty development, the college provides flexible scheduling for educators to engage in research and pursue advanced academic qualifications. Financial support is offered for participation in orientation, refresher courses, and other professional development opportunities.
- **Supportive Learning Environment:** Faculty members go beyond regular hours to provide students with additional support, fostering a conducive learning environment. Meticulously prepared syllabi, academic planners, and a well-structured academic calendar contribute to a streamlined educational experience in order to achieve the framed and mapped POs, PSOs, and COs.
- **Choice Based Credit System:** Under CBCS, students have access to a variety of optional courses, promoting a broad intellectual outlook. The college maintains a high standard with its highly qualified faculty.
- **Integration of ICT:** While the lecture method is predominant, the integration of information and communication technology (ICT) ensures a continuous 24x7 learning environment. Various online interfaces like Teams, Zoom, and Google Meet are utilized for large-scale online events.
- **Student monitoring and support:** Class teachers actively monitor student progress, providing counseling for academic improvement and addressing personal or financial challenges. The teacher student ratio is 18:1 for the best teaching and learning outcomes. Transparent evaluation processes, including regular assessments, assignments, and tests, contribute to a student-centric approach.
- **Parents-Professor Meetings** - These meetings serve as a valuable platform for providing academic feedback to parents, fostering open communication between parents and educators.
- **Quality Assurance:** The Internal Quality Assurance Cell conducts quality audits and implements programs to elevate teaching standards. Result analysis leads to remedial measures, including coaching for academically weaker students and guidance for advanced learners.
- **Impressive Success Rate:** The College boasts an overall average success rate of approximately 98% across commerce, science, arts, and management streams. Notably, students achieve university-level ranks and gold medals, reflecting the institution's commitment to excellence in teaching, learning, and evaluation.

In essence, the college has established itself as an institution with a strong emphasis on faculty development and student support.

Research, Innovations and Extension

The college demonstrates a strong commitment to promoting research, innovation, and outreach through various initiatives:

- **Research and Extension Activities:** The college encourages students to engage in research and extension activities, providing support in documentation and publication. Workshops on Intellectual Property Rights, familiarize learners with copyright regulations, patenting, and publications.
- **Faculty Research Engagement:** Faculty actively contribute to research by presenting their work in national and international conferences and publishing in UGC-listed, MEDLINE & SCOPUS-indexed, and Web of Science-indexed journals.
- **Faculty Development Programs:** Faculty members are encouraged to attend Faculty Development Programs, refresher courses, orientation, and in-house sessions to enhance research-based knowledge.
- **Publication Records:** Over the last 5 years, there have been approximately 53 publications in reputed journals and around 103 chapters published in edited volumes, books, and national and international conference proceedings.
- **Start-Up Initiatives:** The institution has a "Start-Up and Guidance Cell" and a "Start-Up Club," focusing on skill-based workshops, lectures, educational and industrial visits, and add-on certifications to enhance entrepreneurial skills. It has set up a satellite incubation center regulated by the Atal Incubation Centre, Banaras Hindu University. The college has around 27 functional MoUs for internships and projects, facilitating potential job placements.
- **Career Guidance:** The College provides guidance and counseling through expert counselors, supporting students in making informed decisions about their future.
- **SDGs:** Aligning with Sustainable Development Goals, the Extension Committee engages in CSR activities, spreading awareness about clean energy, conducting plantation drives, and providing pre-incubation support.
- **Celebration of Important Days:** The college actively participates in the celebration of important cultural events such as Earth Day, Hindi Divas, and Tourism Day to expose students to various aspects of cultural heritage.
- **Extension and Outreach Programs:** Important outreach programs include blood donation camps, visits to elderly homes, and voter awareness camps, showcasing the college's commitment to community welfare.
- **Functional Units for Sensitization:** The College's functional units, including NCC, NSS, Student Driven Clubs, Women Development Cell, and Electoral Literacy Club, contribute to sensitizing students about various societal issues.

These initiatives collectively reflect the college's holistic approach to education, emphasizing research, entrepreneurship, community engagement, and cultural awareness.

Infrastructure and Learning Resources

The college's infrastructure covers a diverse range of facilities across its spacious campus, spanning 3020 square meters in a G+3-storey building. Noteworthy features include:

- **Accessibility and Amenities:** The campus is designed for accessibility with features like lifts and adequate washrooms. Basic amenities such as pure drinking water, electricity backup, hostels, and parking facilities contribute to a conducive learning environment.
- **Academic Facilities:** The academic building houses **22 ICT-enabled classrooms**, promoting effective teaching through multimedia presentations and videos. High-speed Wi-Fi is available on all computers, ensuring cyber safety with Quick Heal Total Shield. The college supports Bring Your Own Device (BYOD) and utilizes iGuru ERP for data backup on the cloud, encrypted with the Microsoft Azure Database.
- **Library:** The **fully automated and air-conditioned** library is well-equipped with around 3500 books and journals, study areas, computer workstations, reprographic facilities, and reading rooms. Electronic databases (N-LIST), e-books, magazines, and remote access to UGC-listed e-publications through N-LIST enhance the learning resources available.
- **Laboratories:** The college has **5 laboratories for chemistry, physics, zoology, botany, and psychology**, respectively, **and a separate computer lab** to facilitate experiments and investigations. Specialized chemicals and reagents contribute to a comprehensive learning experience.
- **Transportation and Hostel:** Transportation and parking facilities are provided, with hostel accommodation for up to 60 girls. The college canteen, named "CRISPY CRUNCH," offers diverse food options. The college has a hostel facility for around 60 girls.
- **Fitness and Sports Facilities:** Fitness classes, sports facilities including a basketball court, swimming pool, badminton court, sports ground (Colloiseum), and environmental initiatives like a PET bottle crusher machine and sanitary napkin vending machines contribute to a holistic college experience.
- **Safety Measures:** Safety measures include fire extinguishers, hose drills, water hydrants, and multiple entry and exit points in each corridor.
- **Administrative Offices:** The accounts and administrative offices are fully digitized, embracing modern technology for streamlined operations.

In conclusion, the college's infrastructure and learning resources are designed to create a conducive and enriching educational environment, ensuring students have access to a wide array of facilities to support their academic and holistic development.

Student Support and Progression

The institution demonstrates a strong commitment to student welfare, development, and engagement through

various initiatives:

- **Scholarships and Fee Waivers:** Approximately 36% of college students (850) received scholarships, freeships, or fee waivers in the last five years, with over 211 benefiting from U.P. Government Scholarships and over 639 receiving relaxations in admission fees.
- **Student Grievance Mechanism:** The grievance mechanism ensures timely redressal of student grievances, including those related to sexual harassment, ragging, POCSO, or POSH.
- **Infirmary Services:** An infirmarian is available for emergency consultations, prioritizing student health.
- **Counselling Services:** Behavioral and career counselors, provided by i-Dream through a MoU, contribute to student well-being and development.
- **Capability Enhancement Programs:** The College offers capability enhancement and skill development programs such as Abhudaya and Pehchan Workshops, bridge courses, and programs for slow learners and elite learners.
- **Achievements in Sports and Cultural Activities:** Over the past five years, the institution has successfully conducted more than 90 sports and cultural events that encompass a variety of sports.
- **Career and Placement Cell:** The Career and Placement Cell organizes workshops and sessions and brings recruiters to campus. On average, 18% of students have been placed during the last five years through campus recruitment.
- **Higher Education Pursuit:** Over 27% of students pursued higher education over the last five years, showcasing a commitment to academic advancement.
- **Internship Opportunities:** Over 126 students from the college have completed internships in various sectors, including finance, accounting, human resources, marketing, print media, academics, and retail.
- **Qualification for Examinations:** A total of 45 students from the college have qualified for state, national, and international level examinations.
- **Student Council and Clubs:** The college has a structured student council that organizes various activities, including the national-level youth festival. Several student clubs and committees engage in administrative, co-curricular, and extracurricular activities.
- **Alumni Association:** The Alumni Association of the college has made substantial contributions both financially and academically. More than 50% of the alumnae have visited the college in various capacities, such as judges, orientation program participants, and resource persons, during different events.

The above initiatives showcase the institution's dedication to creating empowered women.

Governance, Leadership and Management

The college operates within a robust governance framework, emphasizing transparency, efficiency, and decentralization. Here are key aspects of its governance structure:

- **University and Regulatory Compliance:** The college operates under the governance framework of Mahatma Gandhi Kashi Vidyapith. Adherence to guidelines set by the University Grants Commission (UGC) and the state government of Uttar Pradesh is a priority.
- **Leadership Team:** The leadership team, including board members such as the Chairman, Director, Deputy Director, Administrator, Principal, and Academic Head, operates with transparency and accountability. Regular meetings and feedback sessions enable thorough deliberations on institutional matters, spanning finance and administration.
- **Decentralization:** Decentralization is a key feature, facilitated through the principal's office and heads of departments. This decentralized team oversees college digitization, finances, infrastructure maintenance, and various activities.
- **Committees for Institutional Development:** Various committees address academic planning, research, information technology, anti-ragging, sports, grievances, feedback, alumni, and the Internal Quality Assurance Cell (IQAC).

Involvement of all employees in these committees ensures institutional development and good governance.

- **Employee Benefits:** Staff members enjoy benefits such as maternity leave, bereavement leave, staff ward concessions, duty leaves, and financial support for professional development programs.
- **E-Governance Integration:** E-governance is seamlessly integrated into various college functions, including student admission, administration, finance and accounts, and examination processes.
- **Academic Head's Role:** The Academic Head, in collaboration with Heads of Departments, examination in-charges, assistant professors, and class teachers, plays a crucial role in ensuring the efficient functioning of different departments. Responsibilities include overseeing academic calendars, workloads, examination results, student feedback, and class representative coordination.
- **Staff Appraisals and Feedback:** Regular appraisals and feedback mechanisms are in place for both teaching and non-teaching staff, ensuring continuous improvement.

In summary, the college has established a governance structure that prioritizes compliance, transparency, decentralization, and employee well-being, contributing to the efficient functioning and continuous improvement of the institution.

Institutional Values and Best Practices

The college is guided by strong institutional values and best practices in its academics and administrative endeavors, reflecting its commitment to creating a safe, inclusive, and empowering environment. Here's a summary of its key initiatives:

- **Gender Equity Program:**

The college dedicates itself to fostering a secure atmosphere free from bias and discrimination through its Gender Equity Program. Initiatives include educational lectures and workshops on grooming, table manners, female health, self-defense, and career counseling for female students in collaboration with I-Dream Career Counseling. The institution provides sports facilities and has conducted 54 gender equity programs from 2018 to 2023.

- **Women's Development Cell:**

The Women Development Cell addresses self-defense, reproductive health, and mental health issues, emphasizing the crucial roles women play in various spheres. Active participation in national and international commemorations and celebrations of events like Mahatma Gandhi's birth and death anniversaries and International Women's Day.

- **Safety and Security Measures:**

Safety and security are paramount, with 104 CCTV cameras, female security executives, and GPS-enabled buses ensuring a secure campus. Fire safety measures, sanitary napkin vending machines, and a stress-free environment contribute to student well-being.

- **Inclusivity and Environmental Sustainability:**

The college embraces inclusivity with a disabled-friendly campus, sign language for the national anthem, and the "Jai Hind" greeting promoting nationalism. Environmental sustainability is upheld through a green audit, eco-friendly practices, waste management, and a PET bottle crusher for plastic recycling.

- **Best Practices:**

"Abhyudaya," a skill-development workshop, enhances students' creative skills through training by experts in areas such as professional makeup, cooking, and Zumba. Another significant key practice is the collaborative learning of "sign language with children of Nav Vani: A School for the Hearing Impaired," which not only fosters inclusivity but also promotes unity and understanding among students.

To sum up, the college stands as an exemplary institution, embodying institutional values through its dedication to gender equity, safety, inclusivity, environmental responsibility, and innovative best practices. The college's commitment empowers women to become leaders and self-reliant individuals, contributing to a positive and transformative educational experience.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SUNBEAM WOMEN'S COLLEGE VARUNA
Address	Sunbeam Womens College Varuna 904/1,Central jail road Sikraul, Varanasi
City	Varanasi
State	Uttar pradesh
Pin	221002
Website	https://sunbeamwcv.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rajeev Singh	0542-2281190	9721452422	0542-2281190	swcvaruna@gmail.com
IQAC / CIQA coordinator	Piyush Kumar Pathak	0542-542281190	6306918618	0542-542281190	coordinatoriqac@sunbeamwcv.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	For Women
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Uttar pradesh	Mahatma Gandhi Kashi Vidyapeeth	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	30-12-2021	View Document
12B of UGC	30-12-2021	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sunbeam Womens College Varuna 904/1,Central jail road Sikraul, Varanasi	Urban	0.746258	2112.45

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Ba,ENGLISH HINDI MEDIEVAL AND MODERN HISTORY SOCIOLOGY POLITICAL SCIENCE P SYCHOLOGY ECONOMICS	36	TEN PLUS TWO	English,Hindi	420	118
UG	BSc,B Sc,PHYSICS CHEMISTRY MATHEMATICS ZOOLOGY BOTONY	36	TEN PLUS TWO	English	300	25
UG	BCom,B Com,COMMERCE	36	TEN PLUS TWO	English	240	62
UG	BBA,Bba,BUSINESS ADMINISTRATION	36	TEN PLUS TWO	English	60	60

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				29			
Recruited	0	0	0	0	0	0	0	0	11	18	0	29
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	5	0	0	5
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						0
Recruited	0		0		0	0
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						36
Recruited	22		14		0	36
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	9	15	0	24
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	3	3	0	6
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	1	0	1	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	626	39	0	0	665
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	12	11	8	8
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	1	1	1	1
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	132	137	155	174
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	308	291	300	356
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		453	440	464	539

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The National Education Policy 2020 aims to create an education system with Indian cultural roots that directly contributes to making India a global knowledge superpower by transforming it sustainably
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	<p>into an equitable and dynamic society. In order to reflect a truly global citizen, the policy aims to foster the knowledge, abilities, values, and dispositions that support a responsible commitment to human rights, sustainable development, and global wellbeing. Sunbeam Women's College Varuna works to foster humane qualities, logical thought, compassion, and empathy in line with the NEP's vision. It also contributes to the creation of an equitable, diverse, and inclusive society. The college takes the lead in educating staff and students about environmental, cultural, and democratic values. It is actively attempting to comprehend and put into practice the NEP Multidisciplinary/Interdisciplinary Education: The institution follows the policies of its affiliated university, MGKVP, in line with the NEP's mission to deliver high-quality education. The college's several departments, including the Faculty of Languages, Social Sciences, Management, Commerce, and Science, offer interdisciplinary courses. In cooperation with various departments and other organisations, a number of interdisciplinary and multidisciplinary workshops, seminars, and extension lectures are planned. Collaborations and exchanges between faculty and students take place within departments. Along with teachers, students also work on multidisciplinary projects, internships, and research.</p>
2. Academic bank of credits (ABC):	<p>The college adheres to the ABC as per the policies of its affiliated university, Mahatma Gandhi Kashi Vidyapith. The university has prescribed credits that have been operationalized. The college uses a choice-based credit system in accordance with university regulations. The Higher Education Department of the Government of Uttar Pradesh established and maintains Academic Bank for College and University Students of Uttar Pradesh (ABACUS-UP), a student-focused academic service portal, wherein our college students have accounts. Through a formal system of credit recognition, credit accumulation, credit transfer, and credit redemption, it paves the way for seamless student mobility both within and between degree-granting Higher Education institutions (HEIs) at U.P. and encourages distributed and flexible teaching and learning.</p>
3. Skill development:	<p>Giving its students vocational education and training to improve their employability and skill set is highly</p>

valued at our institution. Skill-based education is taught in college using a range of approaches to help students improve their employability and develop their skills. Among them are the following: 1. Abhyuday, a skill development workshop, is among the best practices of the college. 2. A variety of workshops and resource lectures are arranged to help students get oriented towards their careers. 3. The college has a placement cell that offers workshops and training programmes to make students future-ready. 4. To improve students' employability and skill development, the college has an approved Memorandum of Understanding (MoU) with Young Skill India. The college administers professional, life skills, and management certificate programmes in compliance with this Memorandum of Understanding. 5. Additionally, the college and Vidya Bridge have signed a Memorandum of Understanding that allows students to enrol in a variety of courses to improve their employability. 6. The college offers a variety of add-on courses, including CCC, Tally GST, Digital Marketing, and Yoga, to improve our students' employability and skill set. The college has offered 16 add-on courses, and approximately 1000 students have enrolled and completed the courses during the past 5 years. These courses assist students in learning the necessary skills and provide them with the opportunity to use the knowledge and skills they gain to pursue career opportunities. 7. The college employs a specialised personality development trainer to conduct personality development classes, which are regularly scheduled and included in the students' timetable. 8. The college has set up an Incubation Satellite Centre under AIC-IMBHU, Varanasi.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

Sunbeam Women's College is a premier institution that strives to instill 3D values among its students, i.e., Duty, Devotion, and Discipline. The college fosters a positive and values-driven atmosphere through morning assemblies that encourage optimism and the cultivation of fundamental human values such as truth, love, and peace. The incorporation of Sanskrit shlokas in college assemblies and other occasions plays a pivotal role in preserving and promoting the Sanskrit language. The practice of yoga every Saturday at college aligns with the traditional knowledge system, which emphasises a

holistic approach to education. The cultural tradition of Saraswati Vandana, accompanied by the ceremonial lighting of the lamp (deep prajawalan), is consistently observed during various events. In order to properly integrate Indian knowledge systems into education, Indian languages are taught in colleges, and Indian culture is promoted through the curriculum and instructional methodologies. Students participate enthusiastically in the Lamhi Mahotsav event, which honours Munshi Prem Chandra's birth anniversary. In addition, the college hosts regular English drama performances by the literary club students. This practice aids in the preservation of Hindi and English while also fostering proficiency in both languages. To respect Indian language and culture, special occasions like GandhiGiri Week, Hindi Diwas, Republic and Independence Day, and Swami Vivekanand Jayanti are included in the event list of the colleges. Students use these occasions as a forum to showcase their language and cultural variety. Indian arts are perpetuated through the teaching of dance styles such as Bharatnatyam, Kathak, yoga, and classical music. Similarly, the college celebrates a number of Indian festivals, such as Raksha Bandhan, Dusshera, Diwali, Lohri, EID, Christmas, etc. Sunbeam Women's College Varuna, in collaboration with INTACH, hosts various events that give students a deeper understanding of Indian culture, heritage, and society. Due to its proximity to the holy city of Kashi, it imparts religious values to its students. To promote community sensitivity and understanding, the college runs the Rangers, NCC, and NSS programs. In order to promote an inclusive society based on core values, colleges took the initiative of learning the National Anthem in sign language from the children of NAVAVNI, a school for the hearing impaired. The college features a Women Development Cell for the growth of women, a BHUMI club focused on socio-environmental responsibilities, and a social work club dedicated to improving the local community and marginalised groups in society. Yuva Tourism Club, in collaboration with the Indian Tourism Varanasi Chapter and INTACH, hosted an event in the college to promote the cultural heritage of India. Student-led clubs at the college regularly organise a plethora of programs. College has signed an MOU with NGOs like Try to Fight Foundation(TTF), Kilkari, and Nayi

	Subah to felicitate the involvement of college students towards community service and align them with their commitment towards social responsibilities.
5. Focus on Outcome based education (OBE):	The college offers outcome-based courses that are offered by the affiliated institution, MGKVP. The college uses an outcome-based approach to curriculum transactions. A college's committee on learning outcomes is specifically responsible for carrying out outcome-based education. To provide faculty with training on outcome-based teaching and learning, the committee hosts lectures and seminars. These results go beyond domain-specific abilities to guarantee social, environmental, and economic well-being.
6. Distance education/online education:	In light of COVID-19, the digital platform has become essential for both educators and students. NEP 2020 focuses on the "New Normal." Students no longer face obstacles as a result of the educators' utilisation of both online and offline materials, which supports blended learning. The college offers its students online education through Microsoft Team, Zoom, Google Meet, and asynchronous classes in a Google classroom during the pandemic. For Google Classroom, teachers and students each have unique IDs. With the use of numerous online learning platforms, including YouTube, Google Classrooms, Moodle, and other tools, college instructors created e-content across a wide range of courses. Students can access the offered e-content through their instructors in their Google Classroom and college library. The college has well-equipped smart classrooms for learning in a blended environment. The faculty members underwent training through the experiential learning system, successfully finished all of the Virtual Teaching Modules (MOOC 2020), and were awarded a certificate of completion. The college has established a local chapter of NPTEL to improve students' academic and technical skills, giving them access to a large variety of excellent online courses from multiple state-wide universities.

Institutional Initiatives for Electoral Literacy

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1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, an Electoral Literacy Club has been set up in the college Feb 2022. The purpose of the ELC is to promote awareness and understanding of the electoral process among students and the wider community.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The college administration has appointed student coordinators and coordinating faculty members to oversee the activities of the Electoral Literacy Club. These coordinators are key in organizing and implementing various electoral literacy activities and initiatives. ELC is functional and actively involves students in voter registration activities and emphasizes the importance of voting and electoral reforms. The electoral literacy club aims to be representative in nature, ensuring the participation of students from different backgrounds and disciplines. The membership of ELC is open to all the students in the college. To ensure a comprehensive and inclusive approach to electoral literacy, efforts are being made to involve students from various academic programs run by the college.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	ELC undertakes a range of innovative programs and initiatives to promote electoral literacy. This includes voter awareness campaigns promoting ethical voting and enhanced participation of the marginalized members of society. It also includes voluntary contributions by the students in electoral processes, such as voter registration drives within the student community and the communities they belong to. The ELC in collaboration with the NSS Unit of the College also organized a Voting Awareness Campaign by Nukkad performance where the students explained the importance of voting as their right and emphasized that all citizens must exercise their vote. In future activities have also been planned by the ELC such as mock polling booths, poster and slogan writing, and group discussions on citizenship duties and rights.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	ELC has been established in the past year in the college however many initiatives have still been undertaken with regard to voting awareness. ELC in collaboration with NSS has conducted various activities on voting awareness. 3 college students have been selected as 'Divyang Mitra' by the District Electoral office, Varanasi. They have been allotted various polling booths to help differently abled and Senior citizen voters. An electoral literacy

	<p>wall has also been created in the college to make students and staff aware of the voting process and the voting rights they enjoy under the Constitution of India. The college upholds the values and duties of citizens by observing and celebrating important days like National Voters Day and Constitution Day (Samvidhan divas) to instill among students the importance of democracy.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Students who are above 18 years old and have not yet registered their names in the electoral list are encouraged by faculties to do so.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
526	464	444	450	406

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 41

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
30	29	29	29	31

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
110.85	40.94	48.30	55.19	39.73

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Academic Calendar

Based on the academic calendar released by Mahatma Gandhi Kashi Vidyapith, the college prepares its academic calendar stating the commencement and end of the session dates, and examination dates and incorporating all the important events and activities to be organized by the college. The task of preparing the academic calendar is done by the Convenor of the Academic Planning Committee, in consultation with the Principal, senior faculty members, various committee heads and Heads of all departments.

Curriculum Planning

A **detailed syllabus** is prepared by the course owners, specifying the following information:

- College and departmental vision and mission
- course structure and important academic dates
- programme and course outcomes
- month-division of the syllabus
- Subject-specific academic activities and educational visits

The syllabus of all courses for each class is compiled together and a hard copy of the same is also given to the students. To make the syllabus of each class distinct from each others and easily identifiable following colour scheme is used:

- First Year: Yellow
- Second Year: Green
- Third Year: Pink

Curriculum Delivery

Instructional Delivery Practices: The subject teachers are asked to prepare the course files of the

subjects allocated to them for the upcoming academic session and they are expected to enclose the course outcome of the subject, its syllabus, student details, topic-wise bifurcation of the syllabus and the methodology to be used for the delivery of the topic, important notes and supporting teaching materials, important questions, previous year papers and students' performance report. The lesson plan is aligned with the academic calendar and is also communicated to the students at the beginning of the semester/session.

Ensuring Curriculum Implementation and Record Keeping:

To ensure that the curriculum planning has been implemented effectively, a proper system of record keeping is maintained through a two-way check system.

For this purpose, a Class Monitor's Diary is maintained by the Class representative which has the day-wise details like the topic taught in the class, methodology of content delivery, assignments/activity conducted and is duly signed by the subject teacher.

To counter-check this diary, a Teacher's Diary is also maintained by all the Faculty members which again contains the same details.

Both diaries are checked and signed by the Heads of the Programmes and the Principal each weekend.

Continuous Internal Assessment:

To assess the performance continuously, the college conducts two internal exams in each session/semester (Mid Term I/Unit Test on the completion of the half syllabus and Mid Term II/Pre-Unit Test on the completion of the whole syllabus). Teachers share question banks and previous year's University Exam papers with the students to make them understand the exam pattern.

The examination cell issues the notice for both the internal exams and the compilation of the results is completed and circulated by the Heads of the Departments within the stipulated time duration. Assessment Exams help the teachers to understand the effectiveness of the curriculum delivery and identify the special needs of the students, to arrange extra classes for them.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 6

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 42.71

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
364	223	61	175	155

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The college strives to inculcate awareness about the crosscutting issues related to professional ethics, gender equality, human values, environment and sustainability, etc. among the students through various co-curricular as well as extra-curricular activities. Awareness regarding Sustainable Development Goals (SDGs) is the core area that the institution is catering to through various extension activities including workshops on gender equality, clean and green environment, etc.

It tries to blend the above-mentioned issues into the student's learning process as a part of their curriculum by engaging them in different activities and campaigns to improve their overall personality and practical knowledge gained by them after the completion of the programme chosen by them.

Some of the co-curricular activities include guest lectures on gender issues, legal rights, road safety, personality grooming, career and professional counselling, women empowerment, etc. and conferences on environment and sustainability. The extra-curricular activities are organized in the form of workshops on gender equality, setting up stalls to promote entrepreneurial ability, tree plantation drives, blood donation camps, awareness about environmental issues, self-defence training, communication skill development sessions, value-added/ add-on courses on yoga, etc. The college also organizes poster presentations, rangoli competitions, best-out-of-waste activities, and skill development sessions to ensure the holistic development of the students.

Certain core professional skills like personality grooming, oratory skills and ICT are developed by various add-on/certificate courses like TALLY+GST, CCC, Digital marketing and employability skills. The Extension club and NSS Unit of the college also work to address these issues on social platforms through their community participation and outreach programmes.

Professional Ethics

1. Career and professional counselling
2. Certificate course on professional and life skills training
3. Management certificate course
4. Certificate course on computerized accounting, CCC, Digital marketing, etc
5. Sessions by renowned entrepreneurs
6. Personality development classes as a part of their regular timetable
7. Focused time activity (activity-based classes in various areas like sports, quizzes, debate, music, dance, computer, etc. to enrich the hobbies and interest areas of the students)
8. Sessions on improving communication skills
9. Workshops and sessions on personality grooming and professional etiquette.
10. Development in communication skills by ensuring students involvement.
11. Fairs and fests developing financial inclusion and entrepreneurial skills, etc.

Gender

1. Self-defence workshop
2. Sessions on women's safety and legal rights

3. Yoga and meditation for everyone
4. Sessions and activities on Women's empowerment
5. Self-grooming and cleanliness sessions

Human Values

1. Inclusivity is the focus area of the college to create awareness towards the deprived sections.
2. Blood donation camps donated 157 units blood
3. The social work club is working in the area of helping poor kids and elderly people
4. Adoption of 3 slum areas by NSS unit
5. Adoption of Anganwadi kendra No. 2, Sikraul

Environment and Sustainability

1. Eco-Science club is also working towards eco-friendly campaigns
2. Tree plantation drives
3. Botanical garden
4. Awareness campaigns and nukkad natak
5. River cleaning drive

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 88.21

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 464

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 16.76

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
231	169	136	168	151

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1020	1020	1020	1020	1020

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 11.92

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
82	59	42	68	53

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
510	510	510	510	510

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 17.53

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

In this advanced pedagogical paradigm, several student-centric methods are embedded in the teaching framework that motivates students to perform real-time challenges which are as follow

1. Experiential learning methodologies

1. **Project/ Internships:** To provide a practical and standard learning environment.
2. **Field visits/industrial tours:** To observe the real–world experience.
3. **Laboratory and hands-on training:** To upgrade the practical approach of students.
4. **Club/Extension/Council Activities:** The students participate in extension activities like Blood Donation, Swachh Bharat Abhiyan, and Cleanliness Drives etc

2. Participative learning methodologies

- **Conferences, Seminars, and Workshops:** To enhance the pedagogical paradigm.
- **Departmental fests:** To analyze students' abilities.
- **Extra-Curricular Activities:** To extract the extra talent of students.
- **Guest Lectures:** To improvising critical thinking and better educational experiences.
- **Professor's Diary:** To maintain the track record of each class/unit/chapter/assignment/activity.
- **Real-world Application:** To helps learners bridge the gap between theoretical knowledge and practical application
- **Role-Playing and Simulations:** To perform role-playing exercises to simulate real-world situations or scenarios related to the subject matter.

3. Problem-solving methodologies

- **Problem-Based Learning (PBL):** To investigate, analyze, and solve the problem collaboratively.
- **Project-Based Learning (PBL):** To apply their knowledge in a practical context, enhancing both critical thinking and collaboration.
- **Design Thinking:** Design thinking is often used to encourage creativity, innovation, and problem-solving skills.
- **Case-Based Learning:** It helps learners apply theoretical knowledge to practical scenarios, facilitating a deeper understanding of the subject matter.
- **Flip Teaching (Flipped Classroom):** This approach allows for more personalized learning and hands-on application of knowledge.
- **Inquiry-Based Learning** It promotes curiosity, research skills, and a deeper understanding of the subject matter.
- **Collaborative Learning:** This approach helps develop communication and interpersonal skills alongside problem-solving abilities

4. ICT learning Methodologies

- **Online Learning Platforms:** To deliver course content, assignments, and assessments: such as google meet, zoom etc..
- **E-Learning Resources:** To offer e-learning resources such as video lectures, online tutorials.
- **Digital Libraries and Databases:** To access a vast range of academic resources, journals, and research materials online via N-LIST
- **Google Classrooms:** Virtual classrooms enable real-time interaction between students and instructors.
- **Multimedia Presentations:** To make complex concepts more accessible and engaging for students.
- **Interactive Lessons using digi-boards:** To create dynamic and interactive lessons. Students can actively participate in discussions and activities directly on the digital board.
- **Simulation and Virtual Labs:** To provide hands-on experience in a virtual environment such as MATLAB etc.
- **Collaborative Tools:** To facilitate group projects, document sharing, and real-time collaboration among students. such as Google Workspace, Microsoft Teams etc.
- **Mobile Learning:** to make educational content and college information accessible on various devices.
- **Assessment and Feedback Tools:** For assessment and feedback
- **Social Media Integration:** For educational and announcements for ongoing and upcoming events.
- **Data Analytics for Student Performance:** To track and analyze student performance, identifying areas where additional support may be needed.
- **Game-Based Learning:** To make class more interesting. For serving the purpose apps such as Jamboard, Kahoot etc are also utilized.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
30	29	29	29	31

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 95.95

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
29	28	28	27	30

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Grievance Cell seeks to create a peaceful learning environment by encouraging all parties involved to adopt a responsive and accountable mindset. Key objectives include:

1. Fostering a harmonious atmosphere where conflicts are minimized through fostering positive interactions between students and teachers.
2. Encouraging students to openly voice their complaints and issues without worrying about being victimized.
3. Setting up a complaint/suggestion box where people can anonymously file complaints and make recommendations to enhance teaching or administrative procedures.
4. Encouraging caution and tolerance in the resolution of disputes by advising students to respect each other's rights and dignity.
5. Preventing incitement directed towards college management, instructors, and students.
6. Providing guidance to employees to exhibit warmth and refrain from displaying resentment towards students.
7. Enforcing a strict no-ragging policy both inside and outside the college, and promptly notifying the principal of any infractions.

Definition:

Examination: A formal test of a person's knowledge or proficiency in a subject or skill.

Evaluation: The process of judging or calculating the quality, importance, amount, or value of questions or assessments given to students.

Controller of Examination: The principal officer-in-charge of the conduct of examinations of the university and declaration of their results.

Institution: Higher Educational Institution (HEI)

Documentation:

1. **Written Complaints:** Students are encouraged to submit written grievances or use the designated format available in the Examination Cell Department.
2. **Documented Cases:** The Grievance Cell acts on cases submitted along with the necessary documents to ensure proper consideration.
3. **Timely Resolution:** The Grievance Cell ensures that grievances are resolved within stipulated time limits.

Exam-Related Grievances:

1. **Help with University Exam Forms:** Assistance to students with grievances related to university exam forms, such as issues with subject selection, elective subjects, exam date overlaps, or server breakdowns.
2. **Guidance on Exam Schedule and Pattern:** Providing specific guidance to students about the oral and theory exam schedule and patterns based on individual needs.

3. **University Exam Results:** Offering guidance to students about university exam results and the rechecking and re-evaluation process.

4. **Transparent Mechanism:** Ensuring a transparent, time-bound, and efficient mechanism for dealing with examination-related grievances which are as follows

a. Internal exam grievances: In order to reduce internal exam related grievances, answer sheets of internal exams are shown to the students. All doubts and queries related to the marks are resolved by respective subject teachers and finally is approved by the principal.

b. External exam Grievances: All regulations and norms of Mahatma Gandhi Kashi Vidyapith are followed.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Before the National Education Policy (NEP) was implemented, the college devised its own Course Outcomes (COs) and Program Outcomes (POs) for its four programs: BA, B. Com, BBA, and B.Sc. Following the adoption of the NEP, the college now receives Course Outcomes and Program Outcomes from parent university. These outcomes are integrated into the syllabi, which are available for each program on the college website. The syllabi include details such as course titles, credits, types, course outcomes, and the alignment of Course Outcomes with Program Outcomes.

Program Outcomes

: The departments collaborate to construct the program outcomes which serve as the benchmarks to assess the effectiveness and success of the Program. The drafting of POs are based on graduate attributes under the UGC document, Learning Outcomes-based Curriculum Framework for Undergraduate Education (LOCF). It reflects the knowledge, skills, attitudes, and values that are expected to be acquired by a graduate through studies at a higher education institution.

Course Outcomes

: These are specific, measurable statements that define the knowledge, skills, and attitudes that the learners will demonstrate by the completion of a course. The desired expectation is to make students achieve at least the fourth level of Bloom's Six Levels of Thinking. The Levels of Bloom's Taxonomy are Remember (1), Understand (2), Apply (3), Analyse (4), Evaluate (5) and Create (6).

The student's skill development and performance are measured and evaluated across the course outcomes periodically by the course teachers including the annual as well as end-semester University examination. Internal Assessment/Evaluation comprises of Internal Written examination, class activity, assignment, presentation, seminar, group discussion, debate, case study, and minor project. The institution established a transparent procedure by conducting the internal assessment and COs can be determined from the performances of students in all the relevant assessment instruments.

The Internal written examination is conducted in two levels where the conceptual knowledge, analytical, and problem-solving skills are assessed to measure CO attainment. Whereas an End Semester University Examination is solely conducted by the patron University and there is no role of college in the process. Attainment of course outcomes is measured using attainment indicators in the form of Two tests conducted under Continuous Internal Evaluation -Unit Test and Pre-University Test. Weightage of the Unit Test & Pre -University Test in the computation of attainment of each course is approximately 33% for Unit Test and 67% for Pre -University Test. The examinations are conducted by the institute-level exam cell as per the academic calendar published at the beginning of the academic year. The institution is determined to build a system where all the parts and aspects of education are focused on the outcomes of the course. The students take up courses with a certain goal of developing skills or gaining knowledge and they have to complete the goal by the end of the course.

Furthermore, each course's CO is mapped to a program outcome (PO) at the proper correlation levels—High-3, Medium-2, Low-1, and very low-0. These mappings are based on the courses and subjects offered.

Attainment targets are finalized by the course coordinator before commencing course delivery in a semester.

File Description	Document
Upload Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Finalizing COs for each program course from the first to the third year of study is the first step in the process of obtaining COs and POs. The involved faculty members discuss the course outcomes prepared on their own during pre-NEP and provided by Higher education after NEP, and COs are completed using learning level action verbs under Bloom's Taxonomy. These learning objectives are shared with instructors and students frequently and are also posted on the college website. At the start of the academic year, all faculty members and students receive a copy of the syllabi, which includes a clear presentation of the Departmental Vision, Mission, POs, and COs for each paper they will be studying. In addition, faculty members summarize these learning objectives for the students throughout the class and use presentations and in-class examinations to gauge their understanding of each CO by the end of the lesson. Feedback from students is also gathered at the time of course and program exit to determine their comprehension of each Co and PO.

Attainment of POs and COs

The outcome of the students is evaluated regularly through direct and indirect method methods for measuring the attainment of POs and COs.

Direct Method

The direct attainment method is used for the evaluation of the Course outcome based on the outcomes of Internal and external examination. The POS is assessed with the help of COs of relevant programs through external and internal evaluation etc. The institution measures the program outcomes based on the attainment of course outcomes in various annual and semester-end examinations conducted by the affiliating university.

Indirect Method

The indirect method of attainment is based on exit (Course end) survey and feedback.

Feedback is received from the students based on their understanding of each CO and PO at the end of each course and program.

Computation of CO Attainment

Course attainment levels for all courses are determined by evaluating the results of internal and external examinations. Pre-university and unit tests are used for internal evaluation. The Unit Test and Pre-University Test have different weights in the computation of each course's accomplishment. Approximately 33% of the Unit Test and 67% of the Pre-University Test are given. The College's Outcome-Based Education policy establishes the benchmark for CO and PO attainment.

CO- PO Attainment

Attainment targets are the same for all courses and finalized by the course coordinator before commencing course delivery in a semester, considering the previous year's target. Every course in the program has a correlation developed between the program's outcomes (POs) and the course outcomes (COs).

After that, COs and POs mapping is done at 0, 1, 2, and 3 levels. It is found, with 0 denoting as extremely low, 1 denoting a low, 2 a moderate, and 3 a significant correlation (high).

Each program course, including the elective courses, has a mapping matrix created for it in this regard.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 98.38

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
128	157	140	139	106

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
132	159	143	140	107

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.88

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.05

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0.05	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The incubation center has been established to facilitate the spirit of innovation, training, and entrepreneurship among the students, faculty members, and learners. The institution has a "Start-Up and Guidance Cell", "Start-Up Club" and "Career and Placement Cell". The objective of this cell and club is to conduct skill-based workshops, lectures, educational/industrial visits, etc., to enhance entrepreneurial skills. In the last 5 years, the institution has organized more than 50 workshops, guest lectures, educational visits, and sessions that aim to enhance the entrepreneurial and research skills of students. The incubation center has offered add-on certification courses to 364 students with the collaboration of different organizations to train and develop young minds. The center acts as a support system by helping in providing all sorts of assistance like infrastructure, legal advice, technical expertise, market linkage, networking, etc.

The progress of the institute is reflected in research and extension activities. Some of the notable

innovative aspects of the institute are providing training, counseling, guidance, and mentoring for choosing career options, participating in workshops/seminars/conferences, and publishing research articles. To aware learners with rules and regulations of copyright, patenting, and publications, the centre conducts workshops on research methodology and IPR (Intellectual Property Right).

NEP 2020 emphasizes skill, research, and innovation. Thus, keeping the same in mind the incubation center of the college provides a pathway for technology development, industry-academic linkages, critical & innovative thinking, and entrepreneurship skills. It offers a high-speed internet facility to access emerging innovations to update the knowledge and expertise of the faculty, students, and learners. The College has a Placement Cell to bridge the industry-academia gap. In the last **5 years, 85 students** have completed internships from various recognized organizations and **314 students** are placed in renowned firms and pursuing higher studies.

Every year college organizes a six-day skill and personality development workshop "Abhudaya" in which more than **100 students** participate. The motto of this workshop is to inculcate basic skills among students required in daily life. The college provides career guidance and counseling through expert counselors. In view of SDGs, the incubation center spreads awareness via CSR activities, such as the affordable and clean source of energy, plantation drive to combat global warming and climate change, etc. Various other services provided by SWCV incubation are Pre-incubation support, signing the MoU with government and private organizations, awareness camp, entrepreneurial development plan, and filing of ITR.

Under the faculty development program (FDP) and professional development program (PDP), faculty members and administrators are deputed to undergo Orientation and Refresher Courses. They are also deputed to attend workshops, and seminars in their respective subjects along with presentation of their research papers. Also, faculty members are invited from different institutes to join FDPs organized by the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 40

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
16	8	5	5	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.98

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
9	4	8	11	8

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in

national/ international conference proceedings per teacher during last five years**Response: 2****3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
34	28	0	20	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities**3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

Sunbeam Women's College is deeply committed to engaging with the community through its extension activities, focusing on key social issues such as gender disparity, inequality, and environmental and social problems. The college's objective is to facilitate the holistic development of students by offering a range of activities initiated by NGOs, clubs, committees, seminars, workshops, awareness campaigns, and projects. These bodies are crucial in sensitizing students to relevant social issues and contributing to their all-inclusive growth.

The college has established several units, including NSS, NCC, Environmental Club, Women Development Cell, and Unnat Bharat Abhiyan, which undertake various community engagement activities. Active participation in these units is pivotal to the success of the college's endeavours. For instance, the NCC unit, affiliated with the 28 UP Girls Battalion at Banaras Hindu University, conducts extension programs such as Swachhta Awareness, Nukkad Natak, Covid-19 Vaccination Awareness drives, campaigns against drug addiction, and initiatives to promote social media literacy and youth activism.

The Environment Club plays a significant role in nurturing students' creative skills and fostering an

interest in understanding and addressing local and global environmental challenges. Its objective is to raise awareness about environmental issues and promote conservation practices in everyday life.

The NSS unit contributes significantly to the upliftment of neighbouring villages and is actively involved in focusing on transformative change in rural India. The college has adopted one Anganwadi Kendra in Sikraul ward Varanasi and organizes various awareness camps and activities, including those on cancer, HIV/AIDS, dengue, sanitation, blood donation, plastic reduction, women's literacy, and Ganga conservation. Initiatives like plantation drives and celebrations of World Water Conservation Day and World Environment Day are aimed at raising awareness about environmental conservation and sustainable living practices.

Additionally, the Women Development Cell conducts workshops and awareness campaigns on legal provisions and protective measures for women, further contributing to students' understanding of larger societal issues and their significance.

Overall, these programs are designed to create awareness among students about pressing societal issues and equip them with the knowledge and skills to contribute meaningfully to their communities. Through these initiatives, the college strives to foster a sense of social responsibility and promote positive change in society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The college's Extension Committee celebrates students' outstanding achievements across diverse fields like social responsibility, environmental awareness, and road safety. Notable accolades include certificates from Sir Sunder Lal Hospital and LAKSHYA for voluntary blood donation and environmental efforts, recognition from the Rotary Club for promoting women's health, and appreciation from Try to Fight NGO for menstrual hygiene campaigns. Additionally, the college received commendations from the Uttar Pradesh government for its iSAFE UP road safety program. Students were also honored for their educational contributions by organizations like the Centre for Education Growth and Research. Cultural event participation garnered further recognition from local institutions. These accolades highlight students' commitment to positive change and inspire others to follow suit.

Some major Awards and achievements:

- **Voluntary Blood Donation Camp** - Certificate of Appreciation by Sir Sunder Lal Hospital,

Institute of Medical Science

- **Social Responsibilities** - Certificate of Appreciation by Bhumi Upcycling month campaign
- **Environmental Awareness**-Certificate of Participation by LAKSHYA
- Women's Health & Well-being - Certificate of Achievement by Rotary Club Varanasi Shivay
- **Menstruation health ,hygienic awareness campaign** - Certificate of Achievement by Try to Fight.
- **Contribution in implementing iSAFE UP road safety programme** -Certificate of Appreciation by Transport, Government of UP
- **Rashtriya Shiksha Gaurav Puraskar Ceremony** - Certificate of Achievement by Centre for Education Growth and Research, New Delhi
- **Heartfulness Essay Event** - Certificate of Appreciation by Shri Ram Chandra Mission United Nations Information Centre & Heartfulness education Trust
- **Munshi Prem Chand Lamhi Mahotsav** - Certificate of Participation by Kshetriya Sanskritik Kendra, Varanasi
- **Awareness programme towards clean energy** - Certificate of Appreciation by Mahabodhi Inter College, Sarnath

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 40

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	8	6	7	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 26

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institution sprawls over an area of 3020 sqm and takes pride in its spacious, well developed, state of art campus. The institution has a main, G+3- storey academic building, auditorium, seminar halls, hostel facility, play grounds, sports and fitness area. The main academic building houses **22 smart classrooms** and **5 laboratories and seperate computer/Maths Lab**, Principal's and administrator's office, accounts office and PRO's office, IQAC room, **sports room**, a teacher's Staffroom, fully automated **library** with attached reading room, a common room, infirmary, store room, food court, incubation center and botanical garden.

- **22 ICT enabled classrooms** (84.402 sqm each) are equipped with modern teaching aids like 22 whiteboards and 22 Digi boards. All the classrooms also have online learning platforms installed to support distance learning.
- The building also includes "Multimedia" (seats 50) which has 1 hanging projector and is used for guest lectures and online sessions.
- PA system comprising of 6 speakers are present in the building for announcements.
- College has also installed 144 solar panels of 320 watts each for sustainable energy generation in eco-friendly manner.
- College has 42 washrooms (1.46 sqm each) on different floors.
- Administrative offices and library are air conditioned having 30 tons AC load (10 piece of 1.5 tons; 5 piece of 3 tons).
- We also have **6 laboratories** (79.711 sqm each) viz Zoology, Botany, Chemistry, Physics, Psychology and Computer Science.
- The campus also includes ultra-modern and smart-technology enabled **2 seminar halls**, MELODY (seats 800/ 704.447 sqm) and HARMONY (seats 350/150; 520.257 sqm) for sessions and seminars; and **an auditorium NINAAD** (seats 1000; 915.559 sqm) for cultural activities.
- We have **playground "Colloseum"** which have open gymnasium with 6 stations and one indoor gymnasium with 16 stations. There is also swimming pool (609.444sqm), chess room "Sportonix" (693.986 sqm), basketball court "Spardha" and badminton court for the students.
- The college also provides Hostel facility which can equip up to 50 girls at a time. Hostels are equipped with basic amenities such as beds, desks, mess (Tasty Buds), lounges, and laundry facilities.
- The college also provides facilities like lifts for PwD students. College also provides bus facilities for girl students. 13 Buses carry approx. 100 students every working day.

- College also has **Yoga centre** which is used weekly for Yoga activity by students, faculties and support staff.
- College also maintains economically and medicinally important plant species in **botanical garden** for study and research purposes.
- **Infirmary** is present on ground floor is equipped with a qualified healthcare professional and medical equipment like BP machine, Wheel chair, stretcher, Nebulizer machine, sanitary pad vending machine, oxygen cylinder, pulse oximeter and two beds.
- **Food court** “Crunchy crisps” offers a range of food options, including vegetarian and vegan options.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 43.8

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
107.64	2.67	1.61	4.59	12.71

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college library was established in 2016 with approximately 1000 books, 4 magazines, and 2 daily newspapers. However, in the current year, it has expanded its collection to include both print and non-print materials and has been upgraded to a fully automated system. The college library, named "BOOKSHALA," serves as a hub for learning and promotes reading habits. It provides separate reading room for students, faculty, and differently-abled individuals. The library has seating arrangements for 60 students at a time, including the reading room. Additionally, it offers free Wi-Fi service and is fully air-conditioned. Equipped with CCTV cameras, the library ensures security for its users. Located on the first floor of the college building, the library operates from 9:00 a.m. to 5:00 p.m. Monday to Saturday. It also utilizes a digital entry register device to record the attendance of library user.

Library Automation:

Our library is fully automated using I-Guru, an Integrated Library Automation Software. The library utilizes a Barcode System for circulation services.

Web OPAC:

All library books are searchable through the library's OPAC (Online Public Access Catalog). Members of the institution can search for any book by author, title, subject, publisher, keywords, etc.

Library Collection:

The library offers subject-wise Open Shelf Service, featuring a diverse collection of over 3,371 books. This collection includes textbooks, reference books, dictionaries, as well as a rich assortment of novels, yearbooks, competitive exam materials, and other supportive resources aligned with syllabi. Additionally, the library provides journals and magazines covering multidisciplinary subjects, including materials for competitive exam preparation, along with daily newspapers. Moreover, department-wise student survey reports are accessible within the library.

E- Resources:

The library also offers access to the N-List database, which includes over 6000 e-journals and 1,99,500 e-books. Additionally, the library provides access to more than 20 Open Access E-Resources.

Technical Section:

The library features a technical section equipped with 5 computer systems offering high-speed internet access for both students and faculty members. It also houses a collection of university exam question papers from the past 5 years, available for future reference. Additionally, the library provides reprographic services for its users.

Library Committee:

The college also boasts a Library Advisory Committee comprised of two teacher-in-charges and one student representative from each department. The committee's primary objective is to enhance facilities for students through the library and educational resources. Annually, the committee organizes a library orientation program for all first-year students to familiarize them with the various resources and facilities available at the college library. Additionally, the library hosts an annual celebration of World Book Day.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure**4.3.1**

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

The institution takes great pride in offering state-of-the-art IT facilities to support the educational, instructional, research and administrative activities of the college for all stakeholders including faculty, students, administrators, staff, and parents. The upgrade and maintenance of IT resources is governed by an IT policy.

The college has expanded as well as upgraded its IT infrastructure within the last five years. Some of the initiatives taken are as follows:

1. All the administrative offices, classrooms and laboratories are Wi-Fi (Coverage area: 150ft-300ft) enabled. The faculty, students and staff are offered free unlimited access to academic material within the academic area, along with technical support. For connecting to Sunbeam's wireless network, a user has to scan the QR code and register the device.
2. Internet bandwidth of 60 Mbps is used for college work.
3. In 2016 we had 15 computer systems while in 2023 we have a computer lab equipped with the **56 computer systems** having Window 11 and latest software for students and faculty. All the operating systems and software are licensed.
4. Library also have 5 computer systems which are available for use of student and faculty.
5. Science laboratories also have 5 computer systems for their use.
6. Our all computers are highly secured with Quick heal Total Shield for Cyber Safety.
7. We maintain a robust and reliable high-speed internet connection in computer and science labs, library and throughout the office via local area network (LAN) with band with speed up to 60Mbps.
8. College also has 5 laptops for conducting presentations and displaying backdrops in cultural events on LEDs via students.
9. The institute also supports Bring Your Own Device (BYOD) which enables students and faculty to bring their own laptops and devices.
10. Moreover, the institute also has **22 smart classrooms** with Digi boards installed which allows for interactive and technology-enabled learning experiences.
11. We have reprographic services since 2016. Number of printers and scanners had been increased from 5 to 8 and 1 to 2 respectively since 2016. One Xerox machine is used since 2016.
12. Whole campus is under camera surveillance with 104 CCTV cameras.
13. I Guru ERP data is backed up every day onto cloud and all data is encrypted with Microsoft Azure Database.
14. All computers are working by Online UPS for the backup of power cut.
15. Regular **workshops and training sessions** are also organized to enhance the digital literacy of all members of the institution. These sessions cover various IT tools, software, and best practices.

We continuously strive to upgrade and expand our IT facilities to meet the evolving needs of our students and faculty.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 7.62

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 69

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 13.26

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
3.21	1.38	7.09	16.86	10.57

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 37.12

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
147	93	357	139	114

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 60.48

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
420	233	198	245	289

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 46.87

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
67	60	69	71	47

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
128	157	140	139	106

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 12.26

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
19	12	12	2	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 38

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
06	01	5	16	10

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 18.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	14	18	16	21

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of Sunbeam Women's College Varuna was registered on **25 November, 2022** and was established with a view to stay connected with the Alumni and also to guide them through placement cell. The aim of the association to take inputs of the alumnae for the betterment of college facilities. The Alumni Association is a non-profit organization and aims to take suggestions regarding various activities and developments occurring at regular intervals in the college. The college believes that the Alumna are the alma mater (brand ambassadors) to the world and thus invites them for various activities such as Grooming sessions, career counseling etc.

The Alumni Association of the college has made substantial contributions both financially and academically. More than 50% of the alumnae have visited the college in various capacities, such as judges, orientation program participants, and resource persons, during different events.

Objectives of Alumni Association

- 1.To make regular contact with all alumina and the Alma matters.
- 2.To Update and maintain Alumni records.
- 3.To encourage, nurture and promote friendly relationship among alumna.
- 4.To disseminate information regarding their Alma Mater through various platforms.
- 5.To give guidance for Alumni future who have recently completed their courses of study.
- 6.To organize forum for the Alumni at regular interval to exchange the ideas on academics, cultural and social issues.
- 7.To Organize and coordinating reunion activities of the Alumni.

Composition of Alumni Committee

S. N.	Name	Designation	Position in Alumni Committee
1.	Dr Rajiv Sikroria	Assistant Prof, Managment	Convener
2.	Dr. Ragini Tripathi	Assistant Prof, Physics	Member
3.	Dr Ritu Singh	Assistant Prof, Botany	Member

4.	Dr Mamta Tiwari	Assistant Prof, Pol.Sc	Member
5.	Dr. Himanshi Agrawal	Assistant Prof, Commerce	Member
File Description		Document	
Upload Additional information		View Document	
Provide Link for Additional information		View Document	

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The institution has planned and executed different strategies to accomplish the **Vision and Mission** of the institution. For fulfillment of the afore-mentioned objectives, the college periodically involves the valuable suggestions from all respective stakeholders.

As per such planning, the college strategically divides each action into Objectives, Ways to Achieve and final attainment of the same. Resources whether financial or from any miscellaneous sources are channelized accordingly keeping in mind the attainment of the Vision and Mission of the college.

Amongst many such endeavors of the college, one such noteworthy is “**Learning through Experience or the Promotion of Experiential learning**”.

The IQAC and Academic committee were directed by Management for the execution of this objective.

Although a challenging procedure yet the college till date has successfully accomplished the objective by planning different events as follows:

1. **Flip-classes** are planned wherein students take over the role of the teacher and explains academic curriculum. This augments the understanding of the subject as well as promotes public speaking.
2. **Field trips/Dissertations/Educational visits** are organized for students of different programs as and when required.
3. Appropriate resources required for these activities are ascertained and mobilized accordingly.
4. Transport facilities are reviewed which becomes essential for such trips and visits.
5. **Class activities** are merged within the normal class time table upon completion of a definite part of the syllabus wherein students take part in **quiz, presentation, debate** etc. on subject matter.

All the above-mentioned strategies and activities are frequently and periodically reviewed to ascertain their productivity and relevance with the present pedagogy.

The Management Committee is the College's principal executive body and the highest authority in charge of formulating strategic goals and policies. The Principal of the institution is appointed by the Management Committee. With the assistance of the senior teachers, the Principal examines the curricula,

teaching techniques, student success, policies and procedures, budget, hiring, and staff evaluation, thus fulfilling the criteria of **decentralization**.

All administrative duties and responsibilities, including those related to accounting, front desk, library, transportation, maintenance, personnel resources, administration, sports, information technology, cafeteria and mess, stores, and proctor, fall within the purview of the administrator. It is in charge of all aspects of upkeep, admittance, fees, student scholarships, registration, and other educational requirements. The office offers assistance to employees and supports the academic teaching department administratively.

Quality standards are encouraged in the college by IQAC. It is created using the NAAC's recommendations as a guide. The creation, implementation, and oversight of Quality benchmarks are within the purview of the IQAC Coordinator.

The college has a clear hiring procedure for both teaching and non-teaching staff members. All interested parties have access to the code of conduct. All interested parties are informed of the salary scale, employment terms, and employee perks. Promotions are based on the college policy, and performance is evaluated.

The Grievance Appeal Committee handles the complaints and grievances that students and staff file. The committee meets on a regular basis to review the complaints and to address them as necessary.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Sunbeam Women's College Varuna is aiming for NAAC accreditation for its first cycle. The institution is governed and strictly follows the rules of the Department of Higher Education, Government of Uttar Pradesh, UGC New-Delhi, Mahatma Gandhi Kashi Vidyapeeth (Affiliating University), and the other management policies.

Policies: Sunbeam Women's College Varuna has pre-defined and well-structured policies for good governance. The policies include Admission, Academics, Research, Extension, Student support and progression, E-Governance, Environment, IT & Administration etc. All the aforementioned policies have been structured and prepared under the guidance of IQAC with clear objectives, scope, compliance, responsibilities, enforcement methodology, communication and mechanisms to improve. All the respective policies are strictly followed and revised whenever required.

Administrative setup: The institution has a well-defined organizational setup as depicted in criteria 6.1.1. The top management includes the Board members of Sunbeam Group of Educational Institutions, Trustees, and members of the elected management. The second hierarchy in the management as per the University Act of the Government of Uttar Pradesh includes a full-time Principal, Administrator, and Manager. The academic governance is regulated under the supervision of the Academic Head and Heads of respective faculties of Science, Commerce, BBA, and Humanities. The college also has well-defined offices for all respective hierarchical designations, accounts and fee counter, reception, laboratory facilities for science, and a modern library equipped with state-of-the-art facilities.

The staff appointments are as per the rules and regulations of MGKVP and the Department of Higher Education, Government of U.P. The sanctioned posts are filled with proper sanctions of the affiliating university. The appointed staff is registered and approved by the university with their designation as per University instructions.

The institution has all the statutory committees and cells: The SC/ST cell, IQAC, OBC Cell. Some committees are created for a specific time and duration. The institutional governance also works through various committees that are working for a fixed duration.

Service Rules: Sunbeam Women's College Varuna has well-defined Service rules which are issued in the form of a booklet for new recruits to make them understand and adhere to the governance of the institution. Recruitments, Qualifications, PayScale and benefits, leave policies, promotions and career progressions, grievance redressals, retirement benefits, discipline and conduct, reservation policies are applicable for all appointed staff.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**

4. Examination**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies**6.3.1**

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:**Welfare Measures Adopted by College**

Sunbeam Women's College Varuna takes into account, the wellness, both physical and mental of its staff. The following list of different welfare measures provides insights into the policies adopted by the college to meet the objective. All employees of Sunbeam group are entitled for: **Financial support** to attend FDP/Workshop/Conferences and seminars etc. Till date 16 faculty members have been provided with this financial support as depicted in sub-criteria 6.3.2, **Transport facilities which is presently availed by 10 faculty members, Home Internet Reimbursement which was provided to all faculty members for the academic sessions 2020-21 and 2021-22, Long Service Recognition, Bereavement Leave Rules** in case of an unfortunate loss of a family member, **Maternity leave, Casual leave (14/academic year), Medical leave (10/academic year), Retirement Benefit, Employee Provident Fund (EPF), Fee concession, Full salaried Vacation leave, Employee state insurances scheme (ESI), Leave for Conferences and Seminars to promote career and professional development, Leave for Evaluation of Examination copies and Medical facility.**

Appraisal System

The college has designed a self-appraisal form for teaching, non-teaching and administrative staff. The appraisal form has a range of parameters such as self-control, enthusiasm for work, punctuality, flexibility, use of ICT in teaching, discipline, knowledge of subject matter, professional responsibility,

behaviour with colleagues, professional ambition, cooperation with administration etc. on which the respondent has to response on the basis of scale of 'A' to 'D'. Where 'A' stands for 'good', 'B' stands for 'acceptable', 'C' stands for needs improvement and 'D' stands for 'unacceptable'. At the end of academic year, every staff member is required to fill and submit the self-appraisal form to the principal. After receiving the self-appraisal form, the Principal gives his remarks and forward the same to Administrative Head for her final observations.

The performance of the staff members is graded as per the given scales and staff members are informed if the grading is average or below average. The good performers are encouraged and the low performers are counseled, advised and inspired to do better. Further, at the end of each year, feedback forms are issued to the students of each department. The feedback forms in the form of questionnaire collect information about the teacher and different aspects pertaining to the teaching process and infrastructural facilities in the college as well. A team consisting of administrative head and principal goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process and infrastructural facilities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 7.43

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
10	00	00	00	01

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 56.94

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
38	54	17	31	20

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
31	27	27	30	18

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Mobilization of Funds

Since the college is a self-financed private college, the primary source of income is the fees obtained from students. The other secondary sources of income are:

Sale of admission forms, transfer certificate (TC) fees, and character certificate fees (CC), and extramural funds from government and non-government bodies.

The college receives no funds or grants from any governmental or statutory bodies nor from any other outside sources.

Optimal Resource Utilization

The infrastructure and the facilities of the college for betterment of education are updated on a regularly. At the end of each session, the Principal/Administrative Head evaluates the infrastructural and other needs for the following session, prepares an annual budget, and submits it to management for approval. The management must approve all major purchase proposals. Major purchases are made by requisitions which are duly submitted by different departments/faculty members.

The College receives, collects, and disburses funds/fees by cash, cheque, RTGS, NEFT, and other electronic means.

Funds are allocated according to priority for infrastructure development and beautification. Funds are also used to upgrade ICT devices, develop students, and purchase necessary equipment for skill-based learning. Every single rupee received/collected is spent/utilized through the proper channels, including quotation, discussion with the relevant committee/IQAC, and management approval.

Internal and external auditing are well-established at the college. Internal/External audits are performed on all of the accounts. The internal/external auditor audits all of the accounting.

Conduction of regular Financial Audits

The College has a maintained and verified system of internal and external financial audit.. The procedure of internal audit is conducted by **Jain Bothra & Company, Chartered Accountants** and includes the following aspects:

Implementation of competence plan, capitalization of the projects including all proposal documents, verification of receipts, issues, disposal payments, and verification of all inventory and store registers including monthly balancing, accuracy of all bank reconciliation, vouching and verification of Assets and Transactions, verification of bills and payments and Compliance with statutory laws. Objections and grievances against all audited documents and reports are addressed meticulously and all necessary steps are taken so that ignorant mistakes are not repeated.

External financial audit is conducted by **M/s S. Aahuja & Company, Chartered Accountants** on annual basis. The report of the respective auditor confirms that all financial transactions are authorized. After the confirmation of the auditor, the report is sent to management for their reviews and inputs. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. It is noteworthy that the college has till date received no audit objections of any nature. Therefore, these data and results truly justify that the institution has never falsified any financial transactions and depicts the financial transparency exhibited by the college regarding financial transactions by abiding to all the respective rules of audit.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures &

methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Institutionalizing Quality Assurance Strategies

Internal Quality Assurance Cell was set up in the year 2018 and first meeting was held on 16/07/2018. IQAC consists of representation from all functional areas. IQAC meets four times in an academic year. Since its implementation the IQAC has conducted the following tasks effectively:

- IQAC conducts seminars, workshops, expert lectures for the academic development of students and professional development of faculty members.
- The primary aim of IQAC is to identify and institutionalize best practices in the college. Below are two sample practices which are institutionalized.
- **Adoption of different Policies:** Sunbeam Women's College Varuna has pre-defined and well-structured policies for good governance. The policies include Admission, Academics, Research, Extension, Student support and progression, E-Governance, Environment, IT & Administration etc. All the afore-mentioned policies have been structured and prepared under the guidance of IQAC All the respective policies are strictly followed and revised whenever required.
- IQAC analyses the student admissions each year, ensures **blended learning** by including both classroom as well as experiential learning through field visits, dissertations, internships.

Some of the **Quality assurance strategies** institutionalized by IQAC are:

Initiative 1 - Feedback System: In the meeting held on 18/07/2018 IQAC proposed implementing college wide feedback system. The IQAC implemented 360-degree feedback system based on outcome-based education model from all stake holders within institution. IQAC was responsible for setting up a feedback committee. The committee conducts feedback, analyses the report subsequently uploading the action taken report on institutional website.

Initiative 2 - Blended learning: In the meeting held on 25/11/2020 IQAC proposed implementing blended learning. IQAC implemented blended learning as an innovative teaching learning method, to impart quality education to the students. The environment provided flexible teaching and learning and enabled 24/7 access to learning materials.

Review of Teaching Learning Process

IQAC reviews the teaching learning process through day-wise Lesson Plans that include the details such as the topics covered and the teaching methodology used. Implementation of the lesson plans is verified by Academic Head and ultimately monitored by IQAC.

Review of Learning Outcomes

IQAC initiated several quality improvements in the teaching pedagogy as demonstrated by the identification of PO, PSO, and COs of respective courses and analyzing its proper utilization through

attainment analysis (ref. criteria 2). The outcomes are integrated into the lesson plans to ensure that they are addressed in the teaching-learning process as well as evaluation.

Recording the Incremental Improvements

The IQAC has identified crucial quality parameters that are monitored annually through annual departmental reports. These reports include the following parameters:

- Number of Add-on or value-added courses
- Number of students enrolled
- Number of teachers with Ph.D.
- Number of students with Field Visit/Internships/Project Work
- Pass percentage of students
- Total number of Publications
- Number of extension activities organized or participated
- Students participating in cultural and sports activities
- Number of ICT-enabled classrooms
- Number of books in library
- Expenditure on library or e-resources
- Expenditure on infrastructure and its maintenance
- Number of FDPs attended by the teachers
- Number of commemorative days celebrated

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The college promotes gender equity and sensitivity through various initiatives, resources and actions to ensure the best of safety, security and robust mechanism and vibrant campus environment. To do a baseline studies with respect to gender equity, a **gender audit** was carried out. On the basis of observation of gender audit, a **gender sensitization plan** was prepared. With regards to the same, some of the initiatives and actions taken up to ensure gender equity at College campus level are as follows:

Safety & Security:

- **CCTV Cameras:** To ensure a safe and secure campus, we ensure safe entry and provide separate visitors ID card for outsiders. CCTV cameras (104) have been installed across the campus.
- **Female safety Guards:** Dedicated Female security executives have been appointed to ensure gender sensitivity and safety at the same time.
- **Fire extinguishers:** Fire extinguishers (21) are installed and maintained in the laboratories and corridors to ensure safety of the students. Mock drills are conducted to use fire extinguishers effectively, if needed.
- **GPS enabled Transport Facility:** All buses are GPS (13 Buses) enabled and are always under security vision through security cameras during transit.

Infrastructural Support:

- **Sanitary Napkin Vending and Incinerator:** Installation of a sanitary napkin vending machine in the infirmary at a very nominal charge and an automatic sanitary napkin incinerator machine has been installed in college washroom.
- **Girls Common Room:** The College has a Common Room with proper ventilation, 24-hours CCTV surveillance, music system enabled computers and attached washroom. Indoor games equipment like Ludo, Carom, Chess etc. have been placed in the Common Room inventory.

Awareness and Counseling Programs:

- **Women Development Cell (WDC):** A functional Women Development Cell organizes various programs that address self-defense, sexual, reproductive and mental health issues of the women.
- **Counseling:** Sunbeam Women's College Varuna believes in imparting socially sound and an ethical atmosphere for the students and all the employees. The College has a professionally trained and **qualified counselor** i.e Ms. Avantika Singh who takes periodical steps through

counseling talks to ensure a stress-free and steady environment for everyone in the campus.

Curricular and extra-curricular activities to promote gender equity: The curricular and Extracurricular activities to promote gender equity include Gender Sensitization, Women Empowerment session like “Session on Present scenario of women in Indian society”, Safe Campus, Grooming session and Table manners, Health and Hygiene, Basic Computer literacy program (CCC), I-Dream Carrier Counseling, Disha Carrier Fair, Sports Facilities, Life Skill Training, Abhyuday, Investiture ceremony, Class Representative Induction, Yoga Session, Fresher’s Orientation, Priyadarshini Award etc.

The details of these activities are provided session wise as additional link.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment’s for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

To build a nation of youth, who are noble in their attitude and morally responsible, the college organizes and conducts several activities that promote an environment for ethical, cultural, and spiritual values among students and staff.

Cultural and Regional Initiatives: The College, its teachers, and its staff jointly celebrate cultural and regional festivals, like Diwali, Mela, Holi Milan, Lohri, etc. on the campus. The college organizes Aakaar Intercollegiate Fest, Spic Macay Cultural Events, Sports Day, Students' Orientation Programs, Fresher's and Farewell parties, etc. in which ritual activities are performed to promote our culture.

Linguistic Initiatives: Sunbeam Women's College Varuna organizes many co-curricular activities and literary programs such as Reading Mahotsav, Theatre Workshops on English Speaking and Communication, Enactment of English drama, participation and presentation of papers by students in different seminars, Debates and Elocution and Writing Skill competition, and Kavi Sammelan which promote communication skills, leadership qualities.

Communal Socio-economic Initiatives: The College ensures social justice, and responsibilities among students and staff by organizing community services and participation of the staff and students through NSS programs, the Eco-Science Club, the Social Club, the Startup Club, CSR activities, etc. Our college celebrates Gandhi Giri Week, Road Safety Week, Plantation Drive, and Aids Day every year. Apart from these, the college, to promote socio-economic values among students, organizes many events such as a College Fair, Blood Donation Camp, Made in India Workshop, Session on Covid Warriors, Azadi ka Amrit Mahotsav, and rallies for spreading awareness in society. Moreover, the students visit to nearby Govt OLD AGE HOME to interact with the inmates. Through this, Students got exposure to the problems faced by elderly people and witnessed their love and affection.

Sensitization of students and employees of the Institution to the constitutional obligations:

Ramayana is the eternal message of spiritual wisdom from ancient India and has long been influencing people not only in India but around the world. To enhance knowledge among the young generation, our college organizes a "Ramayana Fest" at the college campus. The College celebrates also World Heritage Week and is associated with INTACH (Indian National Trust for Art and Cultural Heritage) which is a body that spreads heritage awareness and conservation in India.

The College conducts several Government-endorsed programs like the Swachch Bharat Abhiyan, the Constitution Day, the International Day of Yoga, World Environment Day, etc. Several outreach programs about awareness of Human Rights, duties and responsibilities as a citizen, Women's Rights; Legal Aids, Gender Equity, Women Empowerment, HIV-IDS, etc. are conducted in our college. Our students participate in the Model United Nations (MUN) organized by various government institutions and the Youth Parliament organized by the political science department of the college and other colleges of Varanasi. The college celebrates Christmas Carol as an opportunity to inculcate values like loving everyone, caring for the needy, and sharing with family and society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual**Response:****Event: ABHYUDAYA: A Skill-Based Basic Enrichment Programme****The Context:**

The youths of today are under tremendous pressure to carve out a niche for survival in life. Besides their academic syllabus, the students must be given additional training in life skills. Hence, a weeklong ABHYUDAYA: A Skill-Based Basic Enrichment workshop is designed to promote creativity and strengthen relationships both at home and within our college community to focus on the enrichment of students' vocational and professional skills.

Objectives of the Practice:

1. To develop self-capabilities in students to meet their daily encounters.
2. To enhance interpersonal and communication skills for personal and professional success.
3. To help the students identify their interest areas for vocational development.
4. To foster better connections and teamwork among students.

The Practice:

The practice focuses on building area competence through a combination of life skills and employability skills through **10 workshops**. A total of **166 students** from all streams **participated in the 2022-23 session**. Every activity is planned for 3 hours a day, and eminent personalities from the relay of fields involved were invited to teach the students. They were divided into "Group A" and "Group B" for the smooth conduction of the program. Sessions include live demonstrations as well as participation of the students.

1. Job Skill Training (Resume Writing and Communication Skills):

- Hands-on sessions to create effective resumes.
- Communication workshops to enhance verbal and written communication skills.

2. Food Preservation:

- A fun and interactive session on the art of pickle and murabba making which encouraged creativity in the kitchen and appreciation for traditional culinary practices.

3. Professional Makeup, Nail Art and Hairdo:

Practical sessions on professional makeup, Nail art, and hairdo to Boost self-confidence for professional and social events.

4. T-Shirt Painting

- Fosters creativity, imagination, and a sense of accomplishment.

5. Basic Cooking:

- Participants learned fundamental cooking techniques, meal planning, and nutritional basics.

6. Mocktail and Cake Bakery

- Mocktail preparation and cake baking enhanced their culinary skills fostering creativity and perfecting presentation techniques

7. Basic Stitching

- Empower students to handle basic clothing alteration and repair.

8. I Create: Start Up Mela

- In the Start-Up Mela, students presented their stalls in the Multipurpose Hall, showcasing innovative products or services.

Evidence of Success:

The evidence underscores the strengthening of the student's sense of community within college and at home. Students have built confidence and honed survival skills. Few students have started their startups or expanded family businesses and are constantly seeking internship and placement opportunities in different sectors. The program is highly received, according to participant feedback and evaluation mechanisms.

<https://youtu.be/MBf5uslGGHM>

<https://www.instagram.com/reel/C2UdOoux8su/?igsh=MTJvemVyY3FiOHpoaA==>

Problems Encountered

During Abhyudaya, common challenges include self-determination and initiative on the part of students, as few students who are acquainted with the activities in the sessions abstain from participation. Some students cannot imbibe the learning process, as they either compare or search for traditional learning methodologies of learning.

Resources Required:

Key resources needed include experienced facilitators, a comprehensive curriculum covering various skills, access to technology, and sufficient budget allocation for resource availability.

The Context

Sunbeam Women's College Varuna has taken a transformative initiative, where students and staff actively engaged with the children of Nav Vani School, a special institution catering to hearing-impaired children. Through learning sign language and participating in joint activities like Holi celebrations, plantation drives, painting, and games, this collaborative effort not only promoted inclusiveness but also significantly developed a sense of empathy among the college community. The culmination of this project is reflected in the practice of sign language during the morning assembly, symbolizing a profound shift towards a more inclusive and understanding campus culture.

Objectives of the Practice

The initiative aims to:

- Cultivate inclusiveness within the college community.
- Develop a heightened sense of empathy and compassion among young girls students towards hearing-impaired individuals.
- Enable students and staff to learn sign language.
- Develop teamwork, communication, and social skills.
- Create a platform for higher-order thinking, creativity, and community service
- Understand the inclusive essence of the National Anthem.

The Practice

The initiative was executed through a series of weeklong workshops on learning the National Anthem in Indian Sign Language (ISL) and three well-structured activities, including celebrations, plantation drives, painting, and games. This collaborative effort not only promoted inclusiveness but also significantly developed a sense of empathy among the college community. Regular college visits to Navvani School facilitated the development of significant relationships and the real-world application of newly acquired abilities. For a week, two staff members and twenty-two students from all the streams received sign language instruction on the national anthem. Every day for thirty minutes during assembly, they provided training to other college students. Their flawless synchronization and internal sense of inclusivity led to the National Anthem's triumphant rendition.

Evidence of Success

The collaboration between Sunbeam Women's College Varuna and the children of Nav Vani School has fostered a more inclusive and empathetic college community. Beyond sign language skills, it strengthened the bond between college students and the children of Nav Vani School. This report underscores the transformative impact of collaborative learning, fostering empathy, breaking barriers, and building a more inclusive society. Finally, our effort came out in the form of a beautiful rendition of the national anthem in sign language in the daily morning assembly routine. The national anthem was also performed together with the children of Nav Vani, creating an environment where everyone feels valued and included.

<https://www.youtube.com/watch?v=3AOXkfSt14k&t=11s>

Making of Collaborative Learning Project:

Problems Encountered

- Initially, communication was challenging due to differences in language and understanding between the college community and the children of Nav Vani School.
- Time constraints with existing academic commitments were a challenge for both staff and students.
- Different levels of proficiency in sign language, leading to discrepancies in learning pace.

Resources Required

- Qualified sign language instructors.

- Allocation of dedicated time within the college schedule for training sessions.
- Ensuring a respectful and inclusive learning environment.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness of Sunbeam Women's College Varuna: Empowering Women to Become Leaders and Self-Reliant

Sunbeam Women's College Varuna stands as a distinguished institution with a visionary goal: the development of culturally rooted globally oriented and self-reliant women dedicated to achieving excellence through duty, devotion, and discipline. **Positioned as a leading women's college among 105 women's institutions out of 399 colleges affiliated with Mahatma Gandhi Kashi Vidyapith Varanasi**, the college has made significant strides, **contributing to 26.31% of women's college participation**. This commitment to holistic development and empowerment is evidenced through various achievements that underscore the institution's distinctiveness.

Academic Excellence: Nurturing Minds, Creating Leaders

The college's commitment to academic excellence is evident in its consistent ranking among the top ten on the university's merit list. Over five graduating batches, **23 students have secured prestigious positions, earning two gold medals. Ms. Sagun Singh's** remarkable achievement in the BBA academic session 2022–23, where she received the **Dr. Bhawandas Smiriti Gold Medal** from the **President of India, Smt. Draupadi Murmu**. Notable graduates like **Ms. Devika Upadhyay**, who earned the **Gold Medal** in BBA (2020–21), and individuals qualifying for national-level exams such as **Wasseyah Neshat** for NEET and **Subhi Agrahari** and **Shobhna Singh** for **UGC NET 2023** showcase the college's dedication to nurturing excellence.

The acknowledgment of the college as the Best Private College of the Year 2021 by the **National**

Education Brilliance Award (NEBA) is a testament to its achievements in academics, placements, and progression in higher studies.

Empowering women through the enhancement of leadership skills

The formation of the **Student Council** at the annual investiture ceremony serves as a platform for students to practice and demonstrate leadership skills, teamwork, organization, and public speaking. Notable accomplishments of individuals like **Surabhi Upadhyay** (a mediocre student), outlined in the achievement table, highlight commendable development within the student body.

The integration of **value-added courses**, with 978 students completing programs ranging from Tally ERP9 with GST to yoga, underscores the college's commitment to holistic development. The robust **placement and entrepreneurship programs**, with 51% of students opting for higher studies or securing positions in esteemed companies, showcase the real-world readiness instilled in students. Moreover, the existence of **vibrant college clubs, self-defense workshops**, and a focus on nurturing leadership skills through guest lectures and workshops contribute to a well-rounded educational experience. **Active participation in forums** like the **Youth Parliament** and **Model United Nations** demonstrates the students' prowess in representing the college on a broader stage.

The college's affiliation with esteemed organizations like **ENACTUS (the world's largest experiential learning platform)**, **INTACH**, **BHUMI Foundation (India's largest volunteer organization)**, and **Young Skill India** further enriches the students' exposure and provides platforms for experiential learning and cultural preservation. These collaborations contribute to the overall development of students, fostering confidence and leadership.

Community Outreach: Making a Social Impact

The college takes pride in its commitment to community outreach through **CSR activities**, spreading awareness of the Sustainable Development Goals (SDG).

Engagement in the **National Service Scheme (NSS)** and the **Women's Development Cell** showcases the college's dedication to social welfare. Exemplary students like **Navya Mishra and Saltanat Iqbal**, working as **social activists** in collaboration with NGOs, underscore the institution's commitment to nurturing socially responsible individuals.

The **NCC unit's** contribution to the all-around development of 55 students, like **Deepam Singh** being selected for the **National Camp at Officers Training Academy, Chennai**, highlights the college's focus on instilling a sense of duty, devotion, and discipline.

The encouragement and guidance provided to students for diverse career opportunities through Career Counseling, in collaboration with **i Dream Career (iDC)**, further showcase the Institution's commitment to shaping well-rounded individuals prepared for various professional paths.

Safe and Inclusive Spaces

The institution is committed to providing a safe and inclusive environment for its students, and as part of this commitment; the college has implemented various measures to ensure the security and well-being of the students. One notable **initiative is a hostel within the premises** of the college with the **installation**

of surveillance cameras, which enhances the overall safety and makes women feel comfortable expressing themselves.

Cultural Programs, Sports, and Unifying the Educative Community

The cultural vibrancy of college is evident in the **active participation of students in state and national-level festivals, student-led programs**, and festival celebrations. Cultural diversity is celebrated through events like Fresher's and farewell parties, youth festivals etc.

The **sports at the college** contribute to the overall development of students, offering facilities for **badminton, boxing, volleyball, shooting, and swimming**. The achievements in sports, such as **Astha Singh winning the second prize in the East Zone Inter University Tournament in 2021**, exemplify the holistic approach to student development.

Networking Opportunities

The college actively promotes networking and provides students with opportunities to participate in a diverse range of events and festivals. The college's commitment to holistic development is evident through the engagement of students in various cultural, literary, and academic platforms. Here are some notable networking and participatory events where students from the college have made their mark: **Mahindra Kabira Festival, Indian Institute of Technology Roorkee Youth Fest, Jaipur Model United Nations, Lamahi Mahotsava, and presentations at Presidency College Chennai, the National Institute for Plant Biotechnology, New Delhi, the National Level Conference, Bengaluru, etc.** reflect the college's focus on providing students with opportunities to engage with academic discourse on a broader scale.

Alumni Engagement

The college takes pride in its accomplished alumnae, who have excelled in diverse fields, contributing significantly to society. The college actively engages these successful individuals as resource persons, counselors, judges, and more. Here are some notable alumni from various fields: **Entrepreneur, Yasha Nahata is the founder of Wabi Sabi, specializing in skincare products; Navya Mishra is a distinguished educator; Riya Pandey is a banking professional; Anushka Srivastava is a lawyer;** and many more.

Taken together, these strengths contribute significantly to the creation of a unique culture within the college. The institution's ethos energizes and unifies the community, creating a cohesive educational environment where students thrive academically, develop leadership skills, engage in community service, and celebrate cultural diversity.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The institution has fortified its brand value and demonstrated a commitment to quality performance through a string of recent awards and recognitions:

- **Excellence in Education, Innovation, and Leadership Award 2022 by the APAC 5th Education Leadership Award, Bengaluru.**
- **Best Private College of the Year (Varanasi, Uttar Pradesh) by the National Education Brilliance Awards 2021.**
- **Global Education Award 2019 for Emerging Institutions of Higher Education by SCOO NEWS.**
- **Best Upcoming Undergraduate College in Uttar Pradesh in 2019 by the Centre for Education Growth and Research**

Achievers from all walks of life have been visiting the college. Some of the eminent personalities are:

- **Kiran Bedi**, First IPS Women Officer
- **Kamla Bhasin** is a renowned poet, author, and feminist activist.
- **Rashmi Bansal**, a contemporary writer and author
- **Tushar Gandhi**, a renowned politician and author, is also the great-grandson of Mahatma Gandhi.
- **Swarop Sampat Rawal**, author, actress, and life skills educator
- **Pragya Shukla** and Ms. Vidhushi Sujata in SPIC Macay
- **Padma Shri Soma Ghosh** in SPIC Macay
- **Malini Awasthi**, an Indian folk singer
- **Sister Nirmala Joshi**, a religious sister who succeeded Nobel laureate Mother Teresa
- **Rakshit Tandon**, a cyber-security expert

The nukkad natak team's performance in front of Prime Minister Narendra Modi and Chief Minister Yogi Adityanath at Kashi Sansad Cultural Mahotsav 2023 stands as a testament to the college's recognition at the highest levels.

In addition to a legacy of providing quality education, the college offers a variety of courses beyond the National Education Policy (NEP) curriculum, including add-on courses in life skills, digital marketing, CCC, Tally +GST, and yoga, aligning students with industry trends. The establishment of a SATELLITE

INCUBATION CENTRE, regulated by Atal Incubation Centre – Mahamana Foundation for Innovation and Entrepreneurship reflects the college's commitment to fostering a start-up culture.

Notably, the college has taken a proactive stance on environmental sustainability by installing a PET bottle crusher machine, showcasing its dedication to eco-friendly practices. The college's active participation in Enactus and association with BHUMI NGO further highlights its engagement in experiential learning and social responsibility, contributing to the community, and aligning with global platforms for education and volunteerism.

Concluding Remarks :

Sunbeam Women's College Varuna stands as an exemplar of excellence in higher education, driven by the foundational principles of "duty, devotion, and discipline." The institution's visionary mission is deeply rooted in the cultivation of culturally grounded, globally aware, and self-reliant women. Upholding the values of duty, devotion, and discipline, the college actively promotes awareness of social issues and environmental consciousness, dedicating itself to providing a student-centric learning environment that empowers its students to effectively address pressing global challenges.

A hallmark of the college is its unwavering commitment to creating a fear-free educational environment. This unique approach fosters a teacher-student relationship characterized by love and compassion, contributing to a positive and nurturing atmosphere conducive to learning and personal growth.

The robust academic framework of the college, evaluated based on NAAC criteria, underscores its commitment to learning outcomes, adherence to university guidelines, and innovative teaching practices. The institution places a strong emphasis on experiential learning, research, and extension activities, enriching the academic experience and preparing students for real-world challenges. Transparent and student-centric administrative practices, facilitated by decentralized administration and e-governance initiatives, ensure operational efficiency and pave the way for continuous improvement.

While acknowledging its strengths, including a qualified faculty, conducive academic environment, and diverse student support programs, the college proactively identifies areas for improvement, particularly in student intake, industry interaction, and research facilities. This self-awareness demonstrates a commitment to growth and enhancement in all facets of its educational offerings.

In essence, the institution sees the NAAC accreditation process as an invaluable opportunity for introspection and improvement. As it continues its journey, the college remains dedicated to addressing weaknesses with unwavering determination, positioning itself as an inspiring example for both students and the broader

community. The forward-looking plan to introduce Post Graduate programs for women further underscores its commitment to meeting evolving educational needs and fostering a progressive educational environment

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :6</p> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>																				
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 465</p> <p>Answer after DVV Verification: 464</p> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>																				
3.2.2	<p><i>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</i></p> <p>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>8</td> <td>5</td> <td>6</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>8</td> <td>5</td> <td>5</td> <td>6</td> </tr> </tbody> </table> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	16	8	5	6	6	2022-23	2021-22	2020-21	2019-20	2018-19	16	8	5	5	6
2022-23	2021-22	2020-21	2019-20	2018-19																	
16	8	5	6	6																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
16	8	5	5	6																	
3.3.1	<p>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</p> <p>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years</p>																				

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18	6	8	11	10

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
9	4	8	11	8

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
21	34	28	0	20

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
34	28	0	20	0

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22	12	8	11	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
18	8	6	7	1

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
122.3	7.64	1.93	1.2	11.83

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
107.64	2.67	1.61	4.59	12.71

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
49.61	11.76	10.86	36.51	24.17

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3.21	1.38	7.09	16.86	10.57

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
67	60	69	71	47

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
67	60	69	71	47

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
132	159	143	140	107

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
128	157	140	139	106

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	2	6	21	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
06	01	5	16	10

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution

participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
52	25	32	38	37

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
22	14	18	16	21

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18	00	00	00	01

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	00	00	00	01

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.5.2 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : As per clarification received from HEI, thus DVV input is recommended.

7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.</p>
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2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>528</td> <td>464</td> <td>440</td> <td>453</td> <td>399</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>526</td> <td>464</td> <td>444</td> <td>450</td> <td>406</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	528	464	440	453	399	2022-23	2021-22	2020-21	2019-20	2018-19	526	464	444	450	406
2022-23	2021-22	2020-21	2019-20	2018-19																	
528	464	440	453	399																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
526	464	444	450	406																	
2.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 30 Answer after DVV Verification : 41</p>																				
3.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>224.93</td> <td>54.48</td> <td>57.54</td> <td>60.83</td> <td>55.93</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>110.85</td> <td>40.94</td> <td>48.30</td> <td>55.19</td> <td>39.73</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	224.93	54.48	57.54	60.83	55.93	2022-23	2021-22	2020-21	2019-20	2018-19	110.85	40.94	48.30	55.19	39.73
2022-23	2021-22	2020-21	2019-20	2018-19																	
224.93	54.48	57.54	60.83	55.93																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
110.85	40.94	48.30	55.19	39.73																	